

## **SEEKING APPLICANTS FOR EXECUTIVE DIRECTOR POSITION**

The Mississippi Board of Nursing is seeking applicants for the position of Executive Director. The Executive Director is appointed and employed by the Mississippi Board of Nursing and is directly responsible to the Board. This is an administrative position in the enforcement of state laws and regulations pertaining to the practice of registered and practical nursing. The major responsibilities include but are not limited to planning, organizing, directing, and implementing the general policies, operational plans, and programs of the Board as directed by its members.

### **MINIMUM QUALIFICATIONS**

- Licensed as a registered nurse in Mississippi
- Master's degree (or above) in nursing
- Eight years' experience in nursing including at least five years in an administrative or teaching capacity
- Actively engaged in nursing for at least five years immediately preceding appointment

### **DESIRABLE CHARACTERISTICS AND KNOWLEDGE**

- Knowledge of laws and rules and regulations pertaining to the licensure of nurses
- Knowledge of trends in nursing practice and nursing education
- Knowledge of testing, research, public policy, and the legislative process
- Excellent communication skills, including oral, written, and listening
- High level of integrity and ability to maintain confidentiality
- Strong human relation skills

### **APPLICATION**

To obtain an application packet for this position, please email the Mississippi Board of Nursing at [nherrin@msbn.ms.gov](mailto:nherrin@msbn.ms.gov). The completed application, official transcripts, curriculum vitae, three letters of reference, and a personal statement that addresses how the applicant's qualifications satisfy the position criteria, should be marked "Confidential" and received in the Board of Nursing office by April 15, 2014. Applications should be addressed to:

Attention: Sharon Catledge, President  
Mississippi Board of Nursing  
713 S. Pear Orchard Road, Suite 300  
Ridgeland, MS 39157-5014