

MISSISSIPPI BOARD OF NURSING  
GENERAL BUSINESS MEETING

MINUTES  
October 4, 2024

The Mississippi Board of Nursing held an in-person meeting on Friday, October 4, 2024 at 11:05 a.m. at the Board's office located at 713 South Pear Orchard Drive, Suite 300, Ridgeland, Mississippi. Zoom was available for any Board member or member of the public, not present in-person, to attend and participate in the Board's meeting virtually. The Board's office was open and available for public participation; however, no members of the public were present at the meeting, unless otherwise mentioned below.

I. Roll Call.

Board President Sandra Culpepper called the meeting to order at 11:05 a.m. and conducted roll call. A quorum was declared with the following Board Members present:

Sandra Culpepper, President  
Janie Clanton, Vice President  
Nancy Johnson  
Mary Stewart  
T. J. Adams  
Lacey Gentry  
Carly Walker  
Janel Moody  
Beverly Oliver  
Andrew Calhoun  
Alveno Castilla

Staff members present were Dr. Phyllis Johnson, Executive Director; Shan Montgomery, Chief of Staff; Deanne Saltzman, General Counsel; and Brandon Walker, Assistant General Counsel.

Assistant Attorney General Kim Turner, serving as Board counsel, Trey Bobinger, and Larry Smith also were in attendance, as were additional staff and members of the public, in-person (Dr. Christy Davis and DeJarnette Trice) and via video conference (Jennifer Pattie and Dr. Kim Hoover).

II. Approval of the Agenda

Upon the motion of Lacey Gentry, and second by Nancy Johnson, the Board voted unanimously to approve the meeting agenda.

III. Approval of Minutes

Upon the motion of T. J. Adams, and second by Lacey Gentry, the Board voted unanimously to approve the minutes of the July 19, 2024 General Business Meeting.

Upon the motion of Beverly Oliver, and second by Carly Walker, the Board voted unanimously to approve the minutes of the June, 2024 and July, 2024 Hearing Panels.

Upon the motion of T. J. Adams, and second by Janel Moody, the Board voted unanimously to approve the minutes of the June, 2024 and July, 2024 Agreed Settlement Proposals.

IV. New Business

Upon the motion of Janie Clanton, and second by Alveno Castilla, the Board voted as follows to establish a Legislative Committee:

Five (5) in favor of: Alveno Castilla, Janie Clanton, Sandra Culpepper, Janel Moody, Carly Walker;

Two (2) in opposition to: T. J. Adams and Mary Stewart

Four (4) abstained: Andrew Calhoun, Lacey Gentry, Nancy Johnson, Beverly Oliver

Upon the motion of Beverly Oliver, and second by R. J. Adams, the Board voted unanimously to cancel the March 11, 2025 date previously reserved for the hearing panel's approval of agreed settlement proposals and add April 7, 2025 in its place.

Practical Nursing Education Report:

Upon the motion of Andrew Calhoun, and second by Mary Stewart, the Board voted unanimously to grant full accreditation to Northeast Mississippi Community College with, however, recommendation(s) for improvement as delineated.

Upon the motion of Mary Stewart, and second by Lacey Gentry, the Board voted unanimously to grant full accreditation to Meridian Community College.

Executive Committee Report:

Upon the motion of Sandra Culpepper, and second by Janel Moody, the Board voted unanimously to accept the recommendation of the Executive Committee and ratify the administrative denial of RN reinstatement application in re: MSBN Case No. 2024-0255.

Compliance Committee Report:

Upon the motion of Nancy Johnson, and second by Janel Moody, the Board voted unanimously to accept the recommendations of the Compliance Committee and approve the following:

- one (1) Compliance Affidavit 2;
- one (1) Compliance Affidavit 1;
- denial of a request for an extension of time within which to complete respondent's educational requirements in re: R-868809;
- addition of an addendum to R-888376 and R-802356 to extend the respective term of probation and to provide for automatic revocation of respondent's license if found not to be in compliance with the terms of said probation;
- modification of the Final Order in re: R-860986 to allow respondent to work for two (2) employers out of indirect supervision;
- modification of Final Order in re: R-874066 to reduce respondent's term of probation from 48-months to 36-months; and
- new criteria regarding Board-Approved Assessor's (see attached).

Administrative Code Committee Report:

Upon the motion of Lacey Gentry, and second by T. J. Adams, the Board voted unanimously to accept the recommendation of the Administrative Code Committee and approve the proposed amendment to 30 Miss. Admin. Code Pt. 2825, Rule 1.9.

Upon the motion of Lacey Gentry, and second by Mmary Stewart, the Board voted unanimously to accept the recommendation of the Committee and approve the proposed amendment to 30 Miss. Admin. Code Pt. 2880, Chapter 2.

Finance Committee Report:

Upon the motion of T. J. Adams, and second by Lacey Gentry, the Board voted unanimously to accept the report of the Finance Committee.

V. Adjournment

Upon the motion of T. J. Adams, and second by Lacey Gentry, the Board voted unanimously to adjourn.



Sandra Culpepper (Dec 9, 2024 14:08 CST)

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SANDRA CULPEPPER, PRESIDENT





# Mississippi Board of Nursing

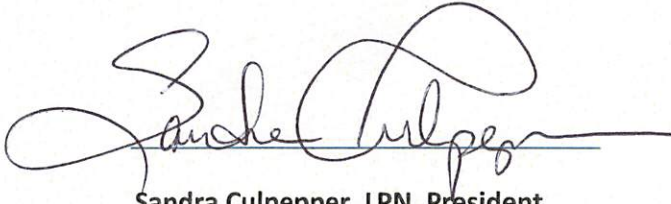
713 S. Pear Orchard Rd., Plaza II, Suite 300, Ridgeland, MS 39157

## Criteria to Become an Assessor:

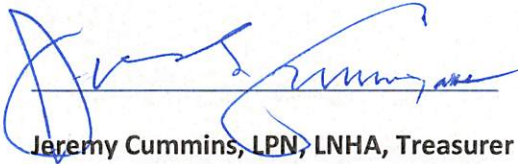
1. The assessor is an expert in the field, e.g. an addictionologist, clinical psychologist, or have a minimum of a master's level in counseling, psychology or social work, be licensed by the proper board(s) for their profession. A copy of the diploma and license is to be provided to the Board of Nursing and updated as needed to reflect current licensing status.
2. The assessor must have a minimum of five years of experience working with individuals that are employed in the healthcare field that are/have issues related to substance use.
3. The assessor must have an understanding of public policy and safety issues and understand how to function performing assessments for third-party referrals.
4. The assessor will consult with nurses regarding functioning in the field of nursing, the nursing setting, potential risks, and ethical implications of the situation in order to make Fitness for Duty recommendations to include recommendations/limitations on number of hours, hours of the day, field setting, etc.
5. The assessor must review accounts of the allegation(s) with a Board of Nursing staff member prior to making any recommendations.
6. The assessor must broaden the sources for evaluation and collateral information such as conducting telephone interviews with employers, coworkers and family members, as deemed necessary.
7. The assessor must provide a minimum of three (3) credible references.
8. The assessor must utilize the following assessment tools, at minimum: SASSI-4, current DSM for accurate diagnosing, ASAM criteria-based recommendations for treatment, CAGE assessment
9. The assessor must possess a certificate reflecting completion of SASSI training for Administration and Scoring and Clinical Interpretation.
10. The assessor must administer or refer nurse for a drug screen (minimum of 10 panel).
11. The assessor must provide a complete bio-psycho-social, DSM based diagnoses (including Rule-Out, if needed) or reason for lack of diagnosis, a copy of drug screen results, a copy of the SASSI-4 with results and interpretation, CAGE results, recommendations for treatment following ASAM criteria, Fitness for Duty report, and mental health treatment recommendations. All reports should be provided on the proper letterhead of the assessor and must include the date of the assessment, the date of the drug screen and the date the report is being provided to the Board of Nursing.
12. All assessments should be provided to the Board of Nursing within three (3) business days of the date of assessment. If the assessor has any reason this is not possible, the Board of Nursing should be contacted to provide an expected date and reason why this is not obtainable.
13. The assessor must complete all criteria for each assessment and failure to do so can result in the assessor being removed from the Board of Nursing Approved Assessor list.

Updated by MSBN 10.04.2024

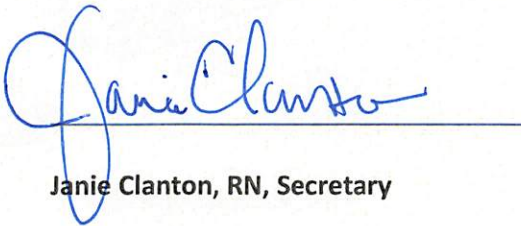
**ADJOURNED:** The October 4, 2024 Business Meeting

A handwritten signature in black ink, appearing to read 'Sandra Culpepper', written over a horizontal line.

**Sandra Culpepper, LPN, President**

A handwritten signature in blue ink, appearing to read 'Jeremy Cummins', written over a horizontal line.

**Jeremy Cummins, LPN, LNHA, Treasurer**

A handwritten signature in blue ink, appearing to read 'Janie Clanton', written over a horizontal line.

**Janie Clanton, RN, Secretary**